



Australian and New Zealand  
Third Sector Research Inc.

ANZTSR  
PO Box 31  
STEPNEY  
South Australia 5069.



Phone: (08) 8331 7255  
Email: ANZTSR@anztsr.org.au  
Website: [www.anztsr.org.au](http://www.anztsr.org.au)

---

ABN: 35 231 535 825

## REPORTS FOR COMMITTEE MEETING – 17 AUGUST 2015

### Contents

	Page
Chair Report	2
Finance Report	3
Journal Editors' Report	4
Secretariat Report	5

## **Chair's Report**

- 1) Circulated an email to members updating them on matters that transpired at the last meeting.
- 2) Sent “thank you” email to outgoing editors of TSR.
- 3) Contacted ACNC about an early career researcher prize.

Phil Saj  
Chair

13 August 2015

## Finance Report

### ANZTSR Year-to-date Financial Statements (01/05/2014 to 30/04/2015)

Transactions for period	May 1st 2014 to April 30 <sup>th</sup> 2015	\$	\$
	Membership Fees	6,590.02	
	Interest	70.69	
	Copyright Royalties	2,244.10	
	<b>Total Income from Transactions with Outside Parties</b>		<b>8,904.81</b>
<b>Operating Expenses</b>			
	Merchant Fee	784.06	
	Web Hosting Fee	310.00	
	TSR	13,148.11	
	Secretarial	2,811.05	
	Stationary	115.40	
	Audit Fee (2013/2014 Fin Statements)	506.00	
	PO Box	115.00	
	Launch of Special Ed TSR	132.80	
	Other	5.00	
	<b>Total Expenses from Transactions with Outside Parties</b>		<b>17,927.42</b>
	<b>Operating Surplus/ -Deficit from transactions with outside parties</b>		<b><u>-9,022.61</u></b>
<b>Transfers from Reserves</b>			
	Transfer from CBA Term Deposit[1]	10,117.40	
	Transfer From ING Account[1]	10,000.00	
	<b>Total Transfers</b>		<b>20,117.40</b>
<b>Non Operating Expense</b>			
	2014 Conference[2]	9,030.00	
	<b>Total Non Operating Expense</b>		<b>9,030.00</b>
	<b>Y-T-D Surplus/-Deficit from all Transactions and Transfers and Non Op Expense</b>		<b>2,064.79</b>
<b>Financial Position at April 30th 2015</b>			
<b>Assets:</b>			
	CBA Trading Account	7,081.98	
	CBA Term Deposit	0.00	
	ING Account	5,543.47	
	<b>Total Assets [3]</b>		<b><u>12,625.45</u></b>

Note [1] These items are internal transfers. They are not income.

Note [2] This is a loan to the Conference Committee in NZ

Note [3] We should get back the loan of \$9,030. Our Financial Position would improve such that our Total Assets would be \$21,655.45

## Journal Editors' Report

- 1) **TSR Webpages:** Two additional pages added to website (cost \$160) to provide better flow of information:
  - a) Introduction and Editorial Board (inc. pdf of Guide for Contributors);
  - b) Journal issues/papers list with link to Informit;
  - c) Special Issues.

Website content being drafted.

- 2) **Updating list of reviewers** and will soon be contacting past reviewers and Editorial Board members.

- 3) **Issues in Progress:**

**2015 No. 2** – ANZTSR 2014 Conference Special Issue in progress – need update from Garth regarding progress. We are also considering a book review.

**2016 No. 1** – 3 papers under review

**2017 No. 1** – Call for Papers released for Special Issue on “Volunteering as a Subject for Research” linked to Volunteering Australia’s 16<sup>th</sup> National Volunteering Conference, to be held in Canberra in April 2016. Guest editors Dr Megan Paull, Dr Rochelle Spencer and Dr Martin Brueckner from the Centre for Responsible Citizenship and Sustainability at Murdoch University. CFP available on ANZTSR website.

Karen Smith and Carolyn Cordery  
Joint Editors

## **Secretariat Report**

### **Duties Undertaken**

- Regular general duties as listed in the “ANZTSR Secretariat Tasks – March 2013” document, have been undertaken, including monitoring, processing of incoming emails / handling email enquiries; membership enquiries; new and renewal memberships, deleting SPAM; forwarding emails to Chair for attention; checking Post Office box; mail-outs of journals
- Update database as new and renewal memberships and payments received; banking, reconciliation
- Updates to website as requested; check links; change TSR page to reflect incoming Editors
- Preparation of Agenda for Meetings; collate and combine Committee Meeting Reports and save to one document

### **Membership Database**

Summary of Membership as of 14.8.15:

#### **Current Members 2015/16 subscription year = 41 comprising:**

28 Individual Members  
6 Organisation members  
4 Student Members  
3 Institutional Library members

#### **New Members for 2015/16:**

Australian College of Applied Psychology – Organisation Membership – Contact: Professor Carolyn Noble

Urbis Pty Ltd – Organisation Membership (\$225) – Contact: Claire Grealy  
Mex, Ms Christel – Student Member  
Keenan, Mr Thomas – Individual Member  
Keevers, Dr Lynne – Individual Member

#### **Resignations:**

University of Technology Sydney – Institutional Library Membership (\$75.00)

#### **Grace Period Members (2014/15 Members who have not yet renewed)**

21 Individual Members - some Committee Members have yet to renew  
5 Student Members  
4 Organisation Members  
2 Institutional Library

Dawn Darwent  
ANZTSR Secretariat

13 August 2015